

Highland Baptist Church, Laurel, Mississippi

Children Ministry Director (K – 6th grade) Position

HOURS: 15 hours a week.

SUMMARY OF POSITION:

The primary role of the Children Ministry Director is to provide leadership, planning, coordination, communication, oversight, and execution of the Children Ministry in alignment with Highland's Missional Map: Mission, Core Values, Vision and Strategy. The Director will be instrumental in creating and developing environments and processes that help children feel BELONG in community, BELIEVE in Christ, and BECOME progressively in the likeness of Christ. In short, the Director is all about making disciples of children.

REPORTS TO: Executive Pastor

RESPONSIBILITIES INCLUDE, BUT ARE NOT LIMITED TO:

1. Responsibility for the oversight and leadership of the Children's ministries that include: Sunday AM: Group and Worship environments, Wednesday PM Ministries. Other once a year special events include Easter Big Party, Vacation Bible School, Camp, and Fall Festival.
2. Develop system for guest registration, check-in, and prompt follow up of guests and absentees.
3. Develop leaders through recruitment, training, and support of new and veteran volunteers.
4. Develop leaders in children ministry.
5. Prepare and effectively manage the ministry's budget.
6. Maintain current ministry information on website.
7. Communicate weekly with parents of children ministry activities and resource and tools for parents

QUALIFICATIONS:

- Character
 - Has a vibrant personal relationship with Jesus Christ
 - A person of high integrity and lives a Christian lifestyle
 - Exhibit a spirit of humility
 - Affirms the Baptist Faith & Message 2000
- Competence
 - A passion to work with children and ability to connect with children
 - Strong verbal and written communication skills with adults and children
 - Strong understanding and knowledge of the Bible and children education
 - Strong organization and planning skills
 - Proficient with technology, media, social media, and productivity software (office suite)
 - Teachable and a life-long learner
 - Min. 1-2 years' experience in children ministry
 - A Bachelor's Degree in Christian Education or similar is preferred
- Chemistry
 - A team player
 - Willing to invest in relationship to build trust through personal transparency and vulnerability
 - Able to resolve conflicts
 - Respect and cheer for your teammates
- Complement
 - Willing to use your strength to help your teammate/team succeed
 - Willing to ask for help in your area of weakness